

# Tenant Application Form



## About Maranatha Homes

Thank you for your interest in Hamilton District Christian Senior Citizens Home, operating as Maranatha Homes. Maranatha Homes is a three story, 63-unit seniors' apartment building located in south Burlington, near the lake. The Homes was founded in 1977 under the name "Hamilton District Christian Senior Citizens Home Incorporated" with the purpose of providing affordable housing for Christian Seniors. While we welcome seniors from all walks of life to our wonderful community, it is our mission to provide quality accommodations for seniors with medium and low incomes and assets, in a distinctly Christian setting.

## How to Apply

If you are interested in living at Maranatha Homes, you can apply by filling out the included application form and returning it by email to [info@maranathahomes.ca](mailto:info@maranathahomes.ca).

## About the Apartment

All units are approximately 500 square feet, and include one bedroom, kitchen, living/dining room area, bathroom with walk-in shower and sizable storage closet. Each unit also features a balcony or patio. The rent for 2026 is \$1,370.69 <sup>(1)</sup> per month and includes heat, AC, hydro, phone, cable and internet and complimentary laundry facilities. Parking is available at an additional cost. If you agree to rent an apartment, we require first and last month's rent. Rent is charged on the first business day of each month.

## Eligibility Requirements

While Maranatha Homes is not subsidized under the Halton Access to Community Housing program (HATCH), we do model after their eligibility requirements. This is being done to provide affordable housing for those who need it most.

- Household income (pensions, annuities and other sources) for a one bedroom apartment should not exceed the income limit for Halton Region as determined by the Housing Services Act which is \$40,500
- Household assets (including real estate, investments, RSP's) should not exceed the limit for Halton Region which is \$50,000 for one person and \$75,000 for two or more people

In addition:

- Any member of the household must be 65 years of age or older at time of application
- All household members must be able to live independently (with or without help of a support services agency)
- All household members must have legal status in Canada
- We do not accept applications for anyone under the age of 65, or applications that are incomplete.

## Understanding Our Waitlist

We know finding affordable housing can be stressful. This article explains—step by step—how our waitlist works, what happens when an apartment becomes available, and what you need to do to keep your application active.

### How the waitlist works

1. Apply and provide required documents. When we receive a complete application, we review it for eligibility and required documentation.
2. Your name is added to the waitlist. Approved applicants are placed on the waitlist based on our rules (for example, by application date and/or priority categories, where applicable).
3. We contact people in order when a unit is available. When an apartment becomes vacant, we contact the next eligible applicant whose needs match the unit (for example, the right size and accessibility features).
4. We may confirm details before offering a unit. Before making an offer, we may verify your contact information and confirm eligibility details are still current.

### When you are offered an apartment

When your name reaches the top of the list for an available unit, we will contact you (for example, by phone, email, and/or letter) with an apartment offer and next steps. Offers are time-sensitive because vacant units must be filled promptly.

Important: If you are offered an apartment, you must accept the offer to keep your position. If you decline or do not respond by the deadline provided, your application will be placed at the bottom of the waitlist.

- Declining includes telling us you are not interested, asking to stay on the list without accepting this offer, or not completing the required steps to take the unit.
- No response by the stated deadline is treated the same as declining, because we must move to the next applicant.

## How to keep your application active

- Tell us right away if your phone number, email, or mailing address changes. We can only make an offer if we can reach you.
- Report any additional important changes to your application.
- Respond to waitlist check-ins. If we send a letter or call to confirm you still want housing, reply by the deadline so your application stays active.

## Frequently asked questions

### How long is the waitlist?

Wait times vary depending on how often units become available and the type of unit you need. We cannot guarantee a timeline.

### Can I wait for a different apartment?

If you are offered an apartment and choose not to accept it, your application will be moved to the bottom of the waitlist. This policy helps us house applicants fairly and fill vacant units quickly.

### What if I'm away or hard to reach?

Please provide an alternate contact (with your permission) and keep your voicemail and mailbox available. If we cannot reach you by the deadline, your application will be moved to the bottom of the waitlist.

If you have questions about your application or need to update your contact information, please contact our office using the email listed on your application.

Address: Maranatha Homes Office / 109-3260 New Street / Burlington / ON / L7N 3L4

E-mail: [info@maranathahomes.ca](mailto:info@maranathahomes.ca)

Yours truly,

Ronald Baayen, Administrator

*(i) Rent is subject to change without notice*

# Applicant Information

## Your information

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Denomination (if applicable) \_\_\_\_\_

## Your Spouse (if applicable)

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Denomination (if applicable) \_\_\_\_\_

## Your Current Address

Street Address \_\_\_\_\_

Unit # \_\_\_\_\_

City \_\_\_\_\_

Province \_\_\_\_\_

Postal Code \_\_\_\_\_

## Your Contact Information

Phone (mobile) \_\_\_\_\_

Phone (home) \_\_\_\_\_

Phone (work) \_\_\_\_\_

Email \_\_\_\_\_

# Financial Information

Maranatha is required to observe the previously described assets and income limits with regard to its tenants. Answering the questions below will ensure that Maranatha is complying with its operational agreements and that you are eligible to lease a unit at Maranatha Homes. Your information is held with strict confidentiality.

## Income

state your total monthly income from pensions, annuities, rental income and all other sources \$

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## Assets

state total value of your assets including cash, bank accounts, investments, Stocks, Bonds, GIC's, RRSP's, and any other assets \$

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## Personal Property

If you own real estate, state the total value including home, condo, cottage, and any other properties \$

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# Optional Information

How did you hear about Maranatha Homes?

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Considering that Maranatha Homes is a Christian community, do you attend church?

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Which denomination?

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# Independent Living

Maranatha Homes is a residence for seniors (65+) who can live independently. It does not provide any form of assisted living, the building is not equipped with the facilities and security measures required for assisted living, and there is no supervision or any on-site staff, aside from a part time super intendent.

## Declaration of True and Correct Information

I hereby certify:

- that I ask for my name and contact information to be placed on the Maranatha Homes wait list and agree to be contacted by Maranatha if a unit becomes available, and
- that I can live independently and am willing to provide a statement from my family doctor confirming this. I understand that if my situation changes, Maranatha Homes is not able to provide the conditions and care that I need and I must search for alternate accommodation that does provide the living conditions and care that I need, and
- that if my application for leasing an apartment is accepted, I agree to abide by the rules and regulations of Maranatha Homes, and
- that the information provided in this form, including my income and assets, is complete and true and correct to the best of my knowledge

Date

Name(s) Applicant(s)

Signature

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